

Lafayette Home and School Association(HSA)

General Meeting Minutes – May 14th, 2015

32 signed in attendees including 13 HSA Board members and Principal Broquard

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1. Hope Scheller, Co President, HSA, opened the meeting at 7:10pm following pizza dinner and babysitting.
 - a. The order of business was to ensure that all attendees received an election ballot for 2015-2016 HSA Board members. The election committee was set up in the back of the cafetorium: Carol Leonnig, Brian Eriksen and Jennifer Bertsch. At this time, ballots were checked against HSA member directory including the proxy ballots.
 - b. The minutes from the March 19th, 2015 meeting were distributed along with the agenda for this March general meeting. Hope asked for the minutes to be approved – Jared Cohen motioned to approve the minutes and Janine Finck-Boyle seconded. All in favor – YES motion passed. Minutes approved.
 - c. Important dates to remember – reviewed

Community meeting on May 20th regarding construction

- d. LSAT election will be June 11th and Proxy ballots will be available

LSAT: one year term with meetings once a month at 7:45am – 4 teachers, 4 parents and the Principal.

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2. Hope presented a Capital expense ask to the general membership for the trailers and then moved to the new classrooms in the renovated school: Carpet tiles. The trailers will have basic carpeting but not a circle time rug. The carpet tiles can be created to have each classroom have a circle time rug for floor seating that is colorful and comfortable for the children. The cost is \$29,000 for 36 classrooms.

QUESTION: What is DCPS funded vs. Parent funded? DCPS will not fund the extra carpet.

RESPONSE: The capital expense will be deducted from the money market account.

VOTE: Jenny Backus made the motion to approve the capital expense for the modular carpet and Stacy Beck seconded. All in favor – YES – Opposed – NONE – Motion Passed.

QUESTION: Who owns the smart boards? DCPS or HSA? The HSA purchased but they were gifted to the school and have DCPS inventory tags. A parent suggested that as we move into the new school that we search for a school in need of technology to donate the smart boards. HSA will work with Principal Broquard.

3. LEP Coordinator – moved to later in the meeting

4. Ways and Means Updates

Chris Lisi reported that the Spring Fair net revenue was \$10,000. Currently, the committee is searching for next year's location.

- Potomac pizza night raised \$300.00.
- Community yard sale raised \$840.00 in table sales but expenses still are not complete. Expenses include: the shredding and recycle truck. There were parents that donated items for sale with profit back to HSA. That table sold over \$100.00.
- Politics and Prose Book Fair – May 30th
The Summer Reading List is complete and on the HSA website. Politics and Prose will not take pre orders for the bookfair.

** Book Drive: Stacy Beck reported on the DCPS book drive that a group of parents has taken on to help build libraries in 3 underserved DCPS schools. Two of the schools have had over 100 books delivered to date as well as Amazon wish lists created. The third school also has a wish list and books are currently being collected. At the Politics and Prose book fair, a collection box will be available for donations to the third school as well as collections for classroom wish lists and Lafayette general library donations. Thank you to the parents that are working on this drive and to Stacy for coordinating!

5. Principal's Update

Dr. Broquard presented the upcoming events for Lafayette – the month of fun. Class projects, end of the year parties and purging/packing.

She stated that Mr. Jewett and Ms. Hill are retiring from Lafayette, Ms. Powell and Ms. O'Malley will not be returning. A World language teacher and an instructional coach will be added to the teacher roster. The survey monkey closed and the language for next year will be Spanish.

The trailers will arrive the first week of June. Dr. Broquard is creating the plan for the beginning of the year i.e. the trailers, line up spots, directions, entrance and drop off/pick up. Over the Summer, she will communicate all information thru constant contact and other means in order for the school community to be ready for the first day of school.

Dr. Broquard stated the enrollment percent is at 78% and she is asking that all parents spread the word to help get to 100% for enrollment by the end of the month. The waitlist for PRE K is out and spaces are waiting to be filled.

QUESTION: How will the foreign language program be taught?

RESPONSE: Dr. Broquard stated that the instructional time for world language is being created according to FLES.

Last note: The main office will move to Deal Middle School on June 22nd for the Summer.

6. MISC – there were no miscellaneous topics

7. Proposed 2015 – 2016 HSA Budget Discussion

Hope and Laurie Lindsley presented the proposed budget for next school year. Below are highlights from the presentation. (The full proposed budget can be found on the HSA website and/or links in the Tuesday bulletins.

Hope began the presentation by revealing that the overall budget number divided by the number of students equals \$475.00 per student.

BUDGET HIGHLIGHTS

EXPENSES

- Auction party increased by \$10,000(outside venue)
- Classroom supplies increased to \$21,300(5th grades, world language)
- Contractor Support
 1. Music(Andrew Steele) \$6,000
 2. Peace Program \$60,000 – MINDS inc. Contract
 3. LEP Coordinator \$15,000
- Educational Needs
 1. Library collection \$1,500
 2. Principal Fund \$6,500
 3. Teacher grants \$9,400
 4. Technology fund \$4,000
- Hospitality now becomes Appreciation - \$43,000 where \$35,000 is for the Renovation (school – community – fun) Fund.

**** Jenny Backus presented the overall idea for the Renovation fund outlining ideas to bring together the school, families, children and the community by hosting small and large events during the renovation year. The outline and plan was well received by the membership. Jenny asked that a group of parents form a committee which will include Dr. Broquard to help plan out the activities and community events for the year. ****

Peace Program – Peace of Mind(increase by \$10,000)

Marek Gootman presented the proposal for the increase of the Peace contract line item and the new option of contracting with MINDS Inc. Linda Ryden will become an employee of MINDS Inc. and the HSA will contract with MINDS for Linda's services.

LEP Program and Coordinator – new expense and position

Marek also presented the proposed new position as a LEP Coordinator to continue having the HSA be the pass thru for LEP. Currently, Hope with a group of volunteer parents has been running the LEP program: including planning,

coordinating and supervising. The job tasks have been outlined and the amount of time, weekly, to coordinate the program is approximately 25 hours.(see attached job outline/tasks)

Marek presented that the position is budgeted at up to \$25,000 – the total compensation would be spilt between the coordinator and assistants to help with the check in and check out. The HSA will subsidize \$15,000 of the total compensation. The remainder will be passed along to the groups and the registration. The LEP budget will be pulled out of the total budget and will have a separate budget. For the next school year, LEP will be offered but the amount of classes will be decreased due to the renovation.

Other budget discussion:

- The library fund will be increased after the renovation
- The Principal's fund has been increased for both the additional classroom libraries and world language classroom
- The technology fund has been decreased as the iReady licensing has been paid

ELECTION RESULTS: the slate of candidates has been elected for the 2015-2016 school year as presented. (see attached) All positions were uncontested.

Motion to close the meeting: Jim Porter - 2nd Laurie Lindsley. Meeting ended at 8:20pm.

Respectfully submitted,

Janine Finck-Boyle, Secretary, HSA