



Lafayette Home and School Association(HSA)

General Meeting Minutes – October 2nd, 2014

43 signed in attendees includes Board members and teachers

1. Meeting began at approximately 7:00pm; post pizza dinner and babysitting. Hope Scheller and Laurie Lindsley, Co-Presidents, HSA opened the meeting with introductions and a welcome to all attendees.

2. Agenda(distributed):

Reminders of important dates – review and discussion of events. One addition: the physical count of students by DCPS will be on October 22nd. Please make sure your child is in school that day. Reminder: Halloween is a half day with dismissal at 12:15PM

3. Minutes from the general meeting of June 6th, 2014 are on the Lafayette HSA website. Please review them as we could not get them printed for the meeting.

4. 2014-2015 Budget review by Beth Taubman. The budget vs. actuals for this school year was distributed. To date the major revenue and expenses are as follows: revenue has come from the donation and membership drive and the classroom activity fee. The expenses deducted were for the teacher grants given at the beginning of the school year. All other line items have been minimal and the actual revenue and expenses are in line with the budget for the year.

Question: What is the percentage of the activity fee received in years past?

Answer: 90 % collected We are aiming for 100%.

5. Donation drive presented by Jenny Backus. The donation drive was labeled as a September to Remember asking families to contribute to the HSA. Jenny explained the rationale of fundraising upfront this year, different from years past and the lessons learned as the campaign rolled on this year.

To date: 261 families have donated and joined the HSA

27 teachers

46 families at the new level(Golden L)

Jenny stated all donations from families will receive a tax donation letter by email and mail in the next few weeks. If you donated at the Golden L level, your family will also receive the Golden L card to use at the events during the school year. Jenny reported the revenue number as of today is \$127,000 and climbing. Last year at this time, the dues/membership revenue was close to \$90,000 and ending the school year at approximately \$100,000. Lastly, Jenny thanked the parents, teachers and families that

have donated to the campaign and to the organizations and volunteers that helped to work the campaign.

6. Building and Park Renovation

HSA reported that the School Improvement Team (SIT) has been meeting with DGS and the project manager throughout the Summer. An architectural firm has been chosen and there will be a community meeting at Lafayette late in October. At the meeting, DGS will present conceptual drawings of the school renovation. The timeline is still maintained with construction beginning in June of 2015.

The Park renovation is in progress and a fence has been constructed around the perimeter of the field and playgrounds to ensure safety during the construction and renovation. Any questions about the Park renovation should be directed to Friends of Lafayette Park (FOLP).

Question: How are the children moving through recess spaces since the park is fenced off?

Answer: The school year started with the children not playing in any of the green spaces above the trailers in anticipation of the park construction. Dr. Broquard stated that the park construction is not impacting the school except for the asphalt walkway.

7. Walk or Bike to School Day

Katie Burke stated that International Walk/Bike to School Day will be on October 8th. There will be walking school buses from Tennyson and 32nd and also McKinley. Volunteers are needed to staff the prize table at the school – the table will have stickers and granola bars. A flyer will be distributed on October 6th.

8. Drop Off Lane/Parking restrictions

HSA would like to remind parents that the Drop Off Lane should be used as a Kiss and Ride. There is no parking on Northampton and in the front of the school. Cones are set up to block parking traffic.

A 5th grade safety patrol will be set up in the next month to work the Drop Off Lane.

Question: (back to renovation) What are the options for the children during renovation?

Answer: Dr. Broquard stated that the primary considerations are student safety and the learning environment. Students will not be bused to another location/school. They will stay on the Lafayette grounds, most likely in trailers.

Question: How set is the plan for renovation?

Answer: Dr. Broquard stated that there is always room to improve and add onto the current discussion. The final plan is not complete as of today. The capacity for the future of the school would be to add another PK and 5th grade if needed. The school will have a

welcome center which will add to the Security of the building. In addition, the plan is to be able to increase the after school programs : LAP and LEP.

Question/Statement: a parent asked about the options for after school and capacity in the renovation?

Answer: Dr. Broquard stated that there are still discussions about the placement and capacity for LAP in the renovations.

9. Ways and Means – Shannon Behm presented the fundraising events for the school year. The major events are the Fall Festival in October, the Auction in March and the Spring Fair in May.

The Fall Festival will be on October 25th from 3:00pm – 7:00pm and the ticket price includes the movie How to Train Your Dragon 2 – this is also the theme. New this year: a Yard Sale will be held in the morning of the Fall Festival in the front of the school from 9:00am – 1:00pm. Tables are available for sale and you may keep your sales.

We are still looking for sponsors – the current sponsors may be found on our website.

Potomac Pizza night is October 15th and 10% of sales will go to Lafayette.

10. LSAT Update

The LSAT includes 4 parents, teachers, HSA representative, union member, non teacher – the LSAT is working on the comprehensive school plan and new assessment testing. The next meeting is November 5th.

11. Grizzly Gear – The Lafayette School Store

Janine Finck-Boyle presented the Grizzly Gear for Fall 2014. We are waiting are first order of the new logo ringer tshirts, baseball hats and sweatshirts. The next order with new Winter products will be unveiled at the Fall Festival and we will take orders through November. This will include flannel pj pants, knit hats and sweatshirts. Please look for the new order form and support Grizzly Gear.

12. Media Release Information

Stacy Beck reported the social media avenues Lafayette is taking part in – Twitter, Facebook. We are still using Constant contact and the Tuesday Bulletin. Please make sure your email is up to date to receive the weekly information. We also have renovated and revamped the website – www.lafayettehsa.org If you have any questions about the website, please email lafayettedcweb@gmail.com.

Lastly, Stacy asked parents to please complete the media release and place in her box in the great hall.

Directory – the school directory will be available late in October.

Meeting ended 8:05 PM

Sarah Rabasco motioned to adjourn and Brian Oliver seconded. All in favor – Yes

Next meeting November 20th, 2014

Respectfully submitted,

Janine Finck-Boyle

Secretary, HSA