

Date: 1/27/17	Started: 6:40 Adjourned: 9:00	Minutes recorder:	Chair: Shannon Behm and Chris Lisi-Frillici, co-presidents	Next meeting: HSA Board meeting,
Member	Position	Member	Position	Agenda
Shannon Behm, present	Co-President	Blake Yedwab, excused	Teacher rep.	1.
Chris Lisi-Frillici, excused	Co-President	Steven King, present	Teacher rep.	
Carrie Broquard, present(via skype)	Principal	Jenny Backus, present	Ways and Means	
Janine Finck-Boyle, present	1 st VP	Laura Nelms, excused	Environment	
Colleen Lyster, present	2 nd VP	Josh Gordon, present	Membership	
Tonya Oliver, present	Co-treasurer	Sophie Hanrahan, present	Communications	
Kavita Chambery, present	Co-treasurer	Eve Bennett, present	Early Childhood	
Eileen Dombo, excused	Volunteers	Joe Nelson, present	Community	
Jennifer Lanoff, present	Communications	Sarah Remes, present	Outreach	
Kristin Nicholson, excused	Hospitality	Astrid Ruggieri, present	Ways and Means	
Nedra Pickler, present	Hospitality			
Tammy Horn, present	Secretary			

	Discussion	Action Item	Who	When
1.	<p>Dr. B update – via skype</p> <p>Dr. B updated the Board that she currently is in the budgeting process. She shared the power point from the last LSAT meeting. LSAT and HSA asked Lafayette community members who attended the January HSA general meeting to identify finding priorities for the next school year.</p> <p>Dr. B explained that there is a budget shortage this year due to low enrollment projections. Last year the projection was 711. She tried to increase the projection, but DCPS would not agree. This resulted in a shortage of about \$350,000 this year.</p> <p>Dr. B emphasized that she decided to preserve personnel rather than allocate money to non-personnel spending. She did not cut a teaching position and kept the budget allocation for non-personnel spending very low. Currently 99% of the budget is allocated to personnel. She acknowledged that this is too tight and not sustainable.</p>			

<p>Dr. B also stated that we will not have the same problem for this upcoming year because DCPS increased the enrollment projections.</p> <p>Dr. B does not want people to panic that we do not have money, but acknowledged that the budget is short and it is not clear that we will make it through the year and be able to purchase all needed supplies.</p> <p>Enrollment next year is projected at 796 students. Therefore next year's budget will reflect the actual number of kids in the building. This should allow us to have 5 third grades and 6 first grades.</p> <p>We are at 765 now. The 796 includes 20 special education students. Next year we will have 2 extra classrooms – k-2 and 3-5 for special education. Those classrooms are capped at 10. The maximum capacity for the building is 825 students.</p> <p>Josh asked if DCPS would cut the budget if the enrollment numbers are less than projected. Dr. B said that DCPS will cut funds if projections are about 23-30 short. She also noted that if enrollment projections are too low, DCPS will not give more money but they could gift a position.</p> <p>Dr. B expects to have a 6th kindergarten class next year. There currently are 5 pre-k classes.</p> <p>She also noted that the new DC School Chancellor starts on Feb. 1 and no one has an idea of how budget season is going to work. The bigger issue is the minimum per pupil spending - it is unclear how the new chancellor will handle it.</p> <p>Sarah asked about the input from the general meeting regarding funding priorities. Dr. B responded that the priorities identified included more science, music, and drama.</p> <p>Dr. B's priority is to add custodial staff.</p>			
--	--	--	--

<p>Shannon is forwarding the results from the general meeting.</p> <p>Kavita asked if there is room for 6 classes in all grades. Dr. B responded that they may have to build walls, may have larger class sizes in 4 and 5 but that we will cross that bridge when we get to it.</p> <p>Discussion continued to the \$45,000 funding request to the HSA.</p> <p>There is a general idea of what is needed, but not an exact listing. The school administration is finding that things cost more than expected more quickly. For example, every classroom now has a paper towel and soap dispenser which is driving cost. Floor stripper and wax are much more expensive than expected. They also may need funding for additional school supplies for teacher. She asked if the HSA can help support in some way.</p> <p>Shannon explained that the \$45,000 amount was intended as a placeholder and that this number was based on the previous budget and what money is available now. It was not intended as an open checkbook. Teachers are asking if they can reach out to parents and ask for supplies. Shannon noted that the HSA has money saved for situations like this.</p> <p>Right now, George has \$1500 / month for supplies. There also are pallets of paper from last year.</p> <p>The available balances for the school at the moment are about \$6100 for general education supplies and \$3100 for custodial supplies.</p> <p>There was Board agreement that the bylaws require Board approval for HSA expenditures exceeding \$2,000 for items that were not included in the budget and HSA membership approval for expenditures exceeding \$4,000 on items not enumerated in the budget. There also was agreement that the intention would be to go to the general membership with the request after we have more details of what is needed.</p>			
---	--	--	--

	<p>Shannon noted there is money available in the current budget, such as the \$35,000 for LEP that was not used. She noted that there could be small purchases drawn down on the LEP money.</p> <p>Lafayette will receive front money for next year in August.</p> <p>Sophie makes motion to approve providing Dr. B with \$4,000 for supply needs. Janine seconds. No objections.</p> <p>Jenny noted that there still is money in the budget to provide teachers with the second round of \$150 funding.</p> <p>There was agreement that we will get additional details on what is needed from Dr. B, and discuss the request to go to the general membership at the February board meeting. There also was agreement to put something in the TB the week after next about the next general HSA meeting.</p> <p>Josh noted that the Lafayette building will be almost at capacity next year and that the DGS and DCPS building capacity projections were way off, despite the fact that SIT had raised the issue months ago before the construction started.</p> <p>Jenny suggested that there is political leverage in this large voting community to go to DCPS and ask for more money to cover the budget deficit resulting from DCPS's incorrect enrollment numbers. Dr. B does not think that there is any money in the DCPS budget.</p>			
2.	<p>Hospitality Update</p> <p>Nedra noted that she and Sarah and others spent time organizing supplies down in the basement on the shelves. She noted that there is a lot of hospitality supplies (napkins, sugar, etc., tickets, forks, etc.), if anyone needs them.</p>			

3.	<p>Auction Update</p> <p>Sarah provided an auction update. She received some nice responses from the TB notice as well as some new donations.</p> <p>There also are some new volunteers for decorations and communications. Sarah noted the need for more volunteers and asked for any help that people can give.</p> <p>Sarah wants to run ads about the auction in the TB every week. She also noted that people now can donate directly on the website.</p> <p>Gayle Mosely is handling teacher treats and Hope Scheller is doing class creations.</p> <p>There was some discussion about whether the auction ticket prices should be higher and perhaps tiered.</p>			
4.	<p>Library loft – Keith Vaughan is willing to donate his architect to build the library loft. His wife also offered to donate money.</p> <p>He needs access to the construction drawings, which may be on the DGS website.</p> <p>Suggestion of linking up other families in the neighborhood with construction.</p>	<p>Josh to check where the construction drawings are located.</p>		
5.	<p>Marquis de Lafayette</p> <p>The Marquis de Lafayette awards are coming up. Need to start thinking about possible awardees and need someone to head up the nominating committee.</p> <p>One suggested awardee was Tempe from CCPC.</p>			

6.	<p>Budget</p> <p>The Board had two informal productive budget meetings. Shannon and Chris are working on a solid proposed budget, taking into consideration the HSA General Meeting small group discussions.</p>			
7.	<p>Website</p> <p>Sophie and Jen are working on revamping the website and proposed using Brand Poets. Sarah moves to accept to use Brand Poets. Kavita seconds. This now will go to General membership for approval because of the cost.</p> <p>There will be a monthly cost that will be in place for the next 6 months. Then we can decide whether to continue the monthly fee.</p> <p>Suggestion that there is money in the Fun Committee that could be used.</p> <p>There was agreement to postpone the rug purchase for now, given the other current urgent school supply needs.</p>			
8.	<p>Janine discussed the HSA's current financial situation. She noted that the HSA brought in more money than expected in certain places. Janine asked everyone to review revenue and expenses and provide her with comments.</p> <p>Net rev of \$38200.04.</p> <p>She also emphasized that it is really important for parents to know that the activity fee is mandatory, as we are seeing a drop off in payment in the upper grades.</p>			
9.	<p>Nedra moves to adjourn. Shannon seconds.</p>			

--	--	--	--	--