

Date: August 17, 2017	Started: 8:20 Adjourned: 10:50	Minutes recorder: Tammy Horn, Secretary	Chair: Margaret Lidstone and Chris Lisi-Frillici, co-presidents	Next meeting: Saturday, August 19, 2017.
Member	Position	Member	Position	Agenda 1. Handout
Margaret Lidstone, present	Co-President	Madison Bosurgi, present	Assistant Principal	
Chris Lisi-Frillici, present	Co-President	Steven King, present	Teacher representative	
Carrie Broquard, present	Principal	Astrid Ruggieri, present	Ways and Means	
Shannon Behm, present	1 st VP	Laura Nelms, present	Environment	
Colleen Lyster, present	2 nd VP	Sean Maloney, by phone	Membership	
Tonya Oliver, by phone	Co-treasurer	Sophie Hanrahan, present	Communications	
Kerry Cassidy, present	Teacher representative	Eve Bennett, present	Early Childhood	
Carrie Willimann, present	Volunteers	Joe Nelson, present	Community	
Clare Sant, present	Hospitality	Nedra Pickler, present	Outreach	
Edith Rankin, present	Hospitality	Tammy Horn, present	Secretary	

Margaret opened the meeting and informed the board of an alleged misuse of HSA funds.

She provided an overview of the discovery of the issue, the immediate steps taken to protect HSA funds, and the legal advice provided by counsel to date. She specifically thanked Shannon for all that she has done.

She noted that an independent accountant reviewed the accounts and wrote an interim report on the questionable transactions. She also noted that outside counsel sent a letter requesting reimbursement of funds by August 25, 2017, and that there has been a commitment to repay the money by August 25, 2017.

There was a discussion among the Board about next steps, and agreement on the need for clear and transparent communication to the parent body about what happened, and what actions the Board is taking, including the implementation of policies and procedures to protect HSA funds.

Nedra moved to file police report tomorrow, draft letter to parent body explaining our actions, review with outside counsel, and distribute the communication as soon as possible.

Clare seconds

15 in favor

4 abstentions

(note: 1 non-voting community member)

Nedra proposes the next board meeting Saturday morning at 9.

Sophie moves to adjourn. Tammy seconds.

Meeting adjourns at 10:50.