

<b>Date: July 27, 2017</b>	<b>Started:</b> 6:15 <b>Adjourned:</b> 9:18	<b>Minutes recorder:</b> Tammy Horn, Secretary	<b>Chair:</b> Chris Lisi-Frillici, co-presidents	<b>Next meeting:</b> HSA Board meeting,
<b>Member</b>	<b>Position</b>	<b>Member</b>	<b>Position</b>	<b>Agenda</b>
Margaret Lidstone, absent	Co-President	Madison Bosurgi, present	Admin rep.	See agenda.
Chris Lisi-Frillici, present	Co-President	Steven King, absent	Teacher rep.	
Carrie Broquard, present	Principal	Astrid Ruggieri, present	Ways and Means	
Shannon Behm, present	1 <sup>st</sup> VP	Laura Nelms, present	Environment	
Colleen Lyster, present	2 <sup>nd</sup> VP	Sean Maloney, present	Membership	
Tonya Oliver, absent	Co-treasurer	Sophie Hanrahan, present	Communications	
Kavita Chambery, present	Co-treasurer	Eve Bennett, present	Early Childhood	
Carrie Willimann, present	Volunteers	Joe Nelson, absent	Community	
Nedra Pickler, absent	Outreach			
Clare Sant, present	Hospitality			
Edith Rankin, present	Hospitality			
Tammy Horn, present	Secretary			

	Discussion	Action Item	Who	When
1.	<p>Introductions</p> <p>Chris welcomed everyone. All board members introduced themselves and gave a brief description of their role on the Board. Discussed need to find Ways and Means and Communications co-chairs. Chris suggested keeping these items on the agenda so everyone can help where needed.</p>	Chris to send around position descriptions		
2.	<p><b><u>Administrative</u></b></p> <p>Chris noted that she included monthly board meetings and general HSA meetings at the bottom of the agenda and raised that we should explore possibility of having some meetings via conference call.</p> <p>There was a discussion of the need to respect the confidentiality of others so that the Board can have open conversations. Tammy noted that the minutes always will reflect the Board meeting discussions.</p>			

<p>3.</p>	<p><b><u>Budget</u></b></p> <p>There was a discussion of this year’s budget. Shannon noted that she will focus on the budget this year, including reconciliation.</p> <p>Some items of note:</p> <p>There is a STEM item line added to the budget</p> <p>Plans for choir are in the works.</p> <p>Everyone is encouraged to bring forward ideas of programs and activities that the Lafayette community is interested in and there was a discussion of the how to encourage more parent interest/involvement in the budgeting process, especially at the General HSA Budget meeting in January.</p>	<p>Dr B to send list of what is covered by class activity fee</p>		
<p>4.</p>	<p><b><u>Financial</u></b></p> <p>Class activity fee: Clarification that the class activity fee covers transportation and entrance fees for field trips, and end of year party only. Other expenses, such as class parties throughout the year, rely on donations from parents.</p> <p>There was a discussion of the teacher classroom funds and a note that HSA funds will be allocated to teachers through a new process.</p> <p>There was a discussion of the need to support Astrid in all that she does as Ways and Means chair. Astrid noted that sponsorships are coming in, including three new ones.</p> <p>There was a discussion of the need to hire an accountant to help with taxes, etc. and a note that there is a budget line item for this. Shannon has some referrals for accountants who work with non-profits that she is pursuing.</p>			

	<p>There was a discussion of the need for written cash and carry procedures.</p>			
<p>5.</p>	<p><b><u>Principal update</u></b></p> <p>Dr. B noted that all is going well as we get ready to go back to school. We still will have back to school huddles to ease the transition and inform families of any new lineup locations/procedures.</p> <p>Current enrollment is at 798 and there are new families enrolling almost every day.</p> <p>Aftercare and enrichment is going well. CLS has enrolled 284 kids, which is an increase of 120 from last year. Dr. B sent out a note about aftercare and the continuity of staff. Mr. Benab will split his time between part time administrator and onsite CLS coordinator.</p> <p>The Board then took a tour of the school’s new artwork that has been installed over the summer.</p> <p>There was a discussion of the two new special education classes that are being added this year. One will be in the Kindergarten wing and the other will be either in the 3<sup>rd</sup> of 4<sup>th</sup> grade wing. The children will be part of general education classes for homeroom and specials. There was a discussion of the need to ensure that these new families are welcomed and included as part of all new family activities. School staff and administration will be working with all students to ensure a welcoming and inclusive environment at the school.</p> <p>Dr. B noted some changes for this year:</p> <p>4<sup>th</sup> grade is down to 4 classes, with Ms. Houston moving to 2d grade.</p> <p>In 3<sup>rd</sup> grade, Ms. Yedwab and Mr. Rogall left, Ms. Bosurgi is now the Assistant Princial, and new teachers are hired.</p>	<p>Madison to try to get bios for current teachers</p> <p>Dr B to share info on separation of duties of Principal, VPs</p>		

	<p>In 2d grade, Ms. Breslin and Ms. Mesghenna left, and new teachers are hired.</p> <p>There are 5 kindergartens.</p> <p>There are 92 teacher and staff members and 39 classrooms. 5 teachers left, and retention has been steady for the last three years.</p> <p>Bios will be coming out for the new teachers. There was a suggestion of having bios for current teachers as well. Ms. Bosurgi said she would reach out to see if that is possible.</p> <p>This year, DCPS is focusing on social and emotional learning. The school has a full time social worker and psychologist.</p> <p>Dr B is working with parents and staff to explore the possibility of affinity groups for parents. This year Lafayette will participate in One book, One School and read Wonder. We possibly will do family night and see the movie.</p> <p>There was agreement to include a monthly agenda item to discuss diversity and inclusivity.</p> <p>There was discussion of adding one of the new special education classroom teachers to the Board as a teacher representative.</p>			
6.	<p><b><u>Website</u></b></p> <p>Sophie discussed the launch of the new website. It has greater flexibility and capability for school communications. She has gotten positive feedback. This year she will look at Shutterfly and see if there are any better options. One suggestion was a Facebook product. All thanked Sophie for her work on the website.</p>			

7.	<p><b><u>Misc</u></b></p> <p>Library loft is getting built over the next couple of weeks.</p> <p>Freed is coming to do photos on August 17 and will include Board member photos for those who want them.</p> <p>There was a discussion of the recent meetings with the ANC commissioner and DCPS with the group of parents expressing concerns. There was a discussion of the various channels for addressing concerns and that this information should be made available to parents. There was a discussion of the role of the HSA to support parents and help them find the right channels to address any concerns that they may have.</p> <p>There was a discussion of the decision at the June Board meeting to try something new this year and have a larger Fall Festival and not have a Spring fair to see if its helps ease the school spring schedule. There was a discussion to communicate this as part of the communications about what is happening in the next school year.</p> <p>Day 1 of school will include an eclipse viewing.</p> <p>There will be a popsicle social for new parents. There was a discussion of how to help with freezing all of the popsicles for the event.</p>			
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