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Extra document: [Presentation General Meeting 9/9/19](#) + links to web in text

1. Welcome from HSA Co-presidents Anu Mullick and Brianne Cohen followed by short introduction from Executive Board members HSA and Committee Chairs.
2. Introduction HSA

The [Lafayette Home and School Association](#) (HSA) is a group of volunteer parents, Lafayette staff and members of the local community. It's primary mission is to enrich the lives of our students and also bridge communication needs between the school and the parent community, engage new families, assist school volunteer needs, and foster a sense of community through events and programs. HSA raises funds to directly support our students and the school staff. All parents and guardians of Lafayette students are voting members of the HSA and there are no annual dues required.

3. Changes HSA

**Revised bylaws:** Last year HSA moved to a [committee structure](#) where Executive Board members are elected and committees are open to all membership with designated Committee Chair(s) in an effort to make the board more efficient, more open/inclusive and more transparent. Still some open Chair positions and ask to engage in any of committees as volunteer according to availability and interest.

Financial Reforms/Updates: Electronic expense reimbursement/check disbursement [forms](#) are in use. Return to a *limited* use of an HSA credit card to better manage larger HSA financial obligations and HSA aims to process more business cashless (e.g. fall festival, grizzly gear).

4. Bear Fund

**This fund** is our annual donation drive and accounts for almost 50% of the [HSA Budget](#). The 2019-2020 goals are to raise \$150,000 with a 100% participation aim. The ask is to donate at any level according to the means of the parents and if needed make a donation for other parents. The Bear Fund supports things like the Peace Program, Food Prints, our Recess Coaches, and so much more. Dr. B notes that while HSA pays for necessary supplies for classes, she can use to engage teachers and staff out of the DCPS budget.

5. Introductions Committees and chairs

*Communications Committee* (by Sophie Hanrahan) serves the school's communication needs, including maintaining the school website, the Tuesday Bulletin, school social media accounts, [AtoZ directory](#) with all contacts Lafayette. High quality students portraits will be available and a yearbook produced. This year more emphasis on social media as in Facebook and Instagram. Dr. B explains the procedure of emergency (Robo)calls and text messages through the Aspen application. She assures the meeting that all parents/staff are immediately notified in urgent matters while according steps are taken. Ask for volunteers with expertise in web, social media.

*The Community Programs Committee* (by Alex Lewin-Zwerdling) covers our community service and community building events like [Lafayette Gives Back](#), Cookies and Coding, the Camp Fair, Science Night, Book fair and Grow / environment activities.

*The Fundraising Committee* (by Rachel Overcash) raises crucial HSA funds through the Bear Fund, Sponsorships, and fundraising events like the 2 main events: [Fall Festival](#) (Oct 19<sup>th</sup> 11am-3pm) with Rides, bounce houses,

bake sale, book sale, toy sale, haunted house, cotton candy, and food trucks and the [Spring Auction](#) which require attendance and a volunteer team!

*The Outreach Committee* (by Christina Daulton and Danielle Carter) engages new families, oversees the room parents, manages hospitality needs, and organizes teacher appreciation efforts. Thus most of the items are already done before school starts but room parents will be reaching out during the year.

6. Budget review by Clare and Paul

Clare and Paul give introduction about budgeted income and expenses. The aim is to reach a zero balance for the [2019-2020 budget](#). Very welcome to discuss specifics or receive extra feedback if needed.

7. Principal's update by Dr. B.

The definite enrollment 2019-2020 count is 942 students which means Lafayette has grown >220 in 4 year's time. Dr. B provides meeting with overview of the structural changes to the school building since 2014 when (re)construction started. To house the extra students 4 extra classes are likely needed the coming years. To that means the lower level will be refurbished, work starting in Jan. 2020 to be available for 2020-2021.

Information on Tech rollout 2018-2019. To solve the problem of latent startup of aging computers a significant laptop purchase was accomplished from HSA funds (\$ 150,000) for 4<sup>th</sup> and 5<sup>th</sup> grades.

Dr. B. elaborates on the procedure for Parent [Volunteers Background Check](#) (Field trips, etc.) including TB clearing followed by Fingerprinting. Both steps are provided within Lafayette walls to facilitate the procedure.

A brief recap on the [Class Activity Fee](#): CAF is a one-time payment from each child to pay for costs associated with field trips in a particular grade. In order to obtain a zero balance we will be rolling over unused funds from previous years as we transition to a new system.

Since the population is growing more diverse every year Dr. B. is focusing on inclusion. Parents have expressed the will to form a Diversity and Inclusion committee creating a space to discuss for example different ways of parenting and the issues involved. Parent and student affinity groups, e.g. [Banana Splits group](#) are already installed but all proposals and views from parents welcome.

To finish off Dr. B. thanks everybody for their attendance since these meetings are mainly learning based and a good way to figure out together what and how to improve Lafayette.

Meeting adjourns at 7.45 pm

